



# KEWAUNEE COUNTY SHERIFF'S DEPARTMENT

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**MATTHEW J. JOSKI**  
**SHERIFF**

## WRIT OF RESTITUTION PROPERTY MEMO:

Case Names: \_\_\_\_\_ vs \_\_\_\_\_  
(Plaintiff) (Defendant)

Kewaunee County Circuit Court Case Number: \_\_\_\_\_

Memo completed by (print): \_\_\_\_\_  
(circle one) **Plaintiff** **Plaintiff's Agent** **Plaintiff's Attorney**

The judgment plaintiff requests that the Kewaunee County Sheriff's Department execute the Writ of Restitution in the above-captioned action. The Plaintiff understands that the Writ of Restitution shall be executed in the following manner **(INITIAL BY EACH LINE)**:

\_\_\_\_\_ The Kewaunee County Sheriff's Department, upon execution of the Writ of Restitution, shall remove from the premises described in the writ the person of the defendant and all other persons found upon the premises claiming under the defendant using such force as reasonably necessary in accordance with *WI SS 799.45(2)(a)*. It is recommended that the Plaintiff/Property Owner change the locks at the time the property is turned over by the Sheriff's Department.

\_\_\_\_\_ The Plaintiff or Plaintiff's Agent shall be responsible for the removal and storage/disposal of all personal property found in the premises in accordance with *WI SS 799.45(3m)*. \*\*The Plaintiff/Plaintiff's Agent certifies that the notice requirements of *WI SS 704.05(5)* have been met.

\*\*The Plaintiff/Plaintiff's Agent may request that the Kewaunee County Sheriff's Department supervise the removal and handling of the property by the Plaintiff or Plaintiff's Agent. This will be conducted by appointment only, and on a date other than that of the scheduled eviction. A fee of \$75.00/hour per deputy will be assessed and billed to the Plaintiff/Agent accordingly.

**FEES:** -Posting fee of \$75.00 (includes mileage)  
-PRE-PAYMENT OF POSTING FEE IS REQUIRED.

Completed by (signature): \_\_\_\_\_ Contact number: \_\_\_\_\_